

Risk assessment for: Living with COVID 19 (March 2022 update)

Assessment date:
10.03.2022
Name of assessor: Julia
Julian

ROWLEY VIEW NURSERY SCHOOL

'Living with Covid-19'

The School's Contingency Plan, which is added in 'Yellow' at the end of each section, will take effect should cases escalate

What are the significant hazards?	Who might be harmed & how?	Existing controls (What are you already doing?)	Additional controls required (Do you need to do anything else?)	Residual risk rating* L/M/H	1. Action by 2. Target date 3. Done date
Building and class occupancy levels	Staff and pupils	- The changing table will be cleaned before and after each use using antibacterial spray. - On entry, P/T children will be assisted to use 70% alcohol hand sanitiser - On entry, F/T children will wash their hands Contingency Plan - Reinstate 'Bubbles' - Classrooms will be reorganised - Staff nor pupils will cross 'Bubbles' - Reduced group sizes to prevent overcrowding - To follow current Government Guidance	Regular and consistent communication and discussion with staff	L	1. All staff
Segregation of Pupils		Contingency Plan - Reinstate 'Bubbles' (1 x Bubble for RR; 1 x Bubble for RO) - Classrooms will be reorganised - Reinstate staggered start / finish times - Staff nor pupils will cross 'Bubbles' - Toys, resources and equipment will be reduced		L	1. All staff

		- Increased use of PPE - To follow current Government Guidance			
Staff and parent interaction. (Including meetings)	Staff and families	- Parents to inform the school of an outcome of a child's test Contingency Plan - No adults allowed on school site - All meetings / reviews will be held virtually or out-doors - Only 1 adult to drop off / collect - Social distancing must be adhered to when dropping off / collecting - To follow current Government Guidance	Key information communicated to parents / carers via the Parent / Carer Handbook and the Induction ppt.	L	1. All staff
Staff and Staff interaction	Staff	Contingency Plan - Staff must adhere to social-distancing at all times - Stagger start and finish times - To follow current Government Guidance	Risk assessment shared with all staff Key information communicated to staff via the Staff Handbook	L	1.All staff
Contamination on surfaces including toys and equipment	Staff and pupils Transmission of Covid-19	Contingency Plan - Toys, resources and equipment will be reduced - Equipment will be rotated to allow time to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different groups - To follow current Government Guidance	Cleaning Schedule	L	1.All staff
Lack of effective cleaning	Staff and pupils Transmission of Covid-19	- Bathrooms are cleaned and disinfected using standard cleaning products before being used by anyone else if used by a person displaying symptoms before being sent home - Anti-bacterial wipes are provided in the staff bathrooms and signs are displayed asking	Cleaning Schedule	L	1.All staff

		adults to clean the bathroom after each use • Cleaning staff are washing mop heads at 65 degrees after each use as recommended • Monitoring the CO2 readings for any area/room with limited fresh air supply Contingency Plan • Staff chairs sanitised after use • SEND room cleaned after each use • To follow current Government Guidance			
Lack of effective ventilation	Staff and pupils Risk of infection	• All doors and windows are opened to increase ventilation where possible • CO2 monitors installed and ventilation is monitored Contingency Plan • To continue with the above • Utilise use of CO2 monitors – now received • To follow current Government Guidance	Cleaning Schedule	L	1.All staff
Personal Hygiene, toilet, shower and changing facilities	Staff and pupils Risk of infection	• Hand sanitisers are provided • Tissues, bins and sanitiser are located within each group area • Children's toilets are cleaned regularly to ensure they are kept clean • Changing facilities are sanitised after each use • Frequent handwashing is encouraged throughout the sessions • Anti-bacterial wipes are provided in the adult's bathroom Contingency Plan • To continue with the above • To follow current Government Guidance	Continuation of current practice	L	1.All staff

Staff at increased risk from the virus	Staff Risk of infection Anxiety and poor mental health	- School have 2 designated 'Mental Health First Aiders' who are available / contactable for all staff if and when they are need support Contingency Plan - To continue with the above - To follow current Government Guidance	Monitor as Guidance is updated	L	1.All staff
Pupils at an increased risk from the virus	Pupils Risk of infection	Contingency Plan - To continue with the above - To follow current Government Guidance		L	1.All staff
Visitors and contractors	All staff, contractors and visitors through transmission of Covid-19	- An ongoing record of all visitors is kept and school will cooperate fully with the 'Test and Trace' service. We will collect details and store information within current GDPR regulations Contingency Plan - No visitors allowed on site - Contractors only allowed on site for emergency / statutory purposes, repairs - To follow current Government Guidance		L	1.All staff
Staff with symptoms of the virus	Staff and pupils Risk of infection	- Staff are asked to complete a Lateral Flow Test twice weekly up to 31st March - Staff who have any symptoms should not attend work - Staff with symptoms may still be able to work from home - If a staff member becomes unwell whilst at work, they will go home immediately Contingency Plan - To continue with all of the above - To increase use of Lateral Flow Testing - To follow current Government Guidance	Regular and ongoing communication of staff	L	1.All staff

Pupils with Symptoms of the virus	Staff and pupils Risk of infection	- If a pupil starts to show symptoms of COVID 19, they will be sent home immediately - Whilst awaiting collection by a parent/carer, the pupil should be moved to an isolated room where a window can be opened to provide fresh air - If they need to use a bathroom they must use one dedicated bathroom and this must be thoroughly sanitised following the use - Suitable PPE including apron, moisture resistant face mask and gloves must be worn Contingency Plan - To increase use of Lateral Flow Testing - To follow current Government Guidance	Continuation of current practice and development of staff awareness	L	1.All staff
Deliveries and collections	Staff Risk of infection	- A supply of hand sanitiser is available in the Reception Area Contingency Plan - To restrict deliveries and collections, to only essentials / necessities - To follow current Government Guidance	Continuation of current practice	L	1.All staff
Access and Egress	Staff, pupils, families Transmission of Covid-19	- Hand sanitation is provided at entry and exit points for both children and adults - Staff greeting / dismissing children will choose whether or not to wear a mask Contingency Plan - Increased use of PPE - Reinstate staggered start / finish times - Only 1 adult to drop off / collect - Social distancing must be adhered to when dropping off / collecting - To follow current Government Guidance	All relevant information shared and discussed with parents / carers at home visit	L	1.All staff

Common areas	Staff and pupils Transmission of Covid-19	- All personal items belonging to children are stored on their pegs within the group area Contingency Plan - Maximum of 6 adults will access the staff room at any one time - Separate refrigeration systems will be reinstated - Separate facilities for making hot drinks and warming up food will be reinstated - To follow current Government Guidance	Regular and ongoing communication of staff	L	1.All staff
Moving around the building	Staff and pupils Transmission of Covid-19	- Regular hand-washing and use of hand-sanitiser Contingency Plan - Staff nor pupils will cross 'Bubbles' - All equipment must be sanitised if staff have to use a shared area - To follow current Government Guidance	Continuation of current practice	L	1.All staff
Work places and work stations	Staff and pupils Transmission of Covid-19	Contingency Plan - All equipment must be sanitised if staff have to use a shared area - Staff from different 'Bubbles' must socially distance when using devices in the staff room - To follow current Government Guidance	Continuation of current practice	L	1.All staff
Meetings	Staff Transmission of Covid-19	- A record will be kept of any visitors to the school and made available to the 'Test and Trace' service if needed Contingency Plan - All meetings will be held virtually or outdoors - To follow current Government Guidance	Continuation of current practice	L	1.All staff
Accidents, incidents and emergencies	Staff and pupils	Contingency Plan To follow current Government Guidance	Continuation of current procedures	L	1.All staff

	Risk of infection				
Parent queuing outside school	Staff, parents, pupils Transmission of Covid-19	- Parents / carers can safely queue outside the school while waiting to drop off / collect children - Staff greeting / dismissing children will choose whether or not to wear a mask Contingency Plan - Increased use of PPE - Reinstate staggered start / finish times - No adults allowed on school site - Only 1 adult to drop off / collect - Social distancing must be adhered to when dropping off / collecting - To follow current Government Guidance	Continuation of current procedures	L	1.All staff
Transport to and from school	Staff, parents, pupils Transmission of Covid-19	- On entry, P/T children will be assisted to use 70% alcohol hand sanitiser - On entry, F/T children will wash their hands - Designated disposal bin for used PPE Contingency Plan - To follow current Government Guidance	Continuation of current procedures	L	1.All staff
Communication of control measures to staff, pupils and parents	Staff and pupils Risk of infection	- All staff involved with the development / review of all Covid-19 risk assessments and identification of suitable control measures - Clear, consistent and regular communication is provided - The school's most recently reviewed 'Risk Assessment' is available for all staff Contingency Plan - To ensure all staff are informed of the changes to the school's risk assessment and current Government Guidance - To ensure all communication channels are	Children have ongoing discussions through play with staff to discuss new rules. E-book and social story to be shared with children	L	1.All staff

		up-to-date and include all the latest information (school text messaging service, school Facebook Page, school website) • To follow current Government Guidance			
PPE provision	Staff and pupils Risk of infection	• PPE is provided as identified within the risk assessment • Gloves must be worn for food preparation • Full PPE must be worn by any staff member needing to supervise a symptomatic child • Designated disposal bin provided for used PPE Contingency Plan • Increased use of PPE, particularly during snack time, singing, lunchtimes • To follow current Government Guidance	Continuation of current procedures	L	1.All staff
Teaching pupils with SEN	Staff and pupils Risk of infection	• PPE is provided for personal care • Ensuring that personal care environment and equipment is thoroughly sanitised following each use • Window to be opened constantly to allow for ventilation Contingency Plan • Only 1 x specialist, therapist, clinician and other support staff for pupils with SEND to attend school in any 1 day • Equipment is rotated to allow time to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different group • To follow current Government Guidance	Regular review of SEND RA	L	1.All staff
Educational Visits	Staff and pupils Risk of infection	Contingency Plan • Any planned educational visits will be cancelled	Continue with current practice; regular reviews	L	1.All staff

		To follow current Government Guidance			
Date reviewed	Amendments made			Reviewed by	Next review